

REPUBLIQUE DU CAMEROUN

Paix-Travail-Patrie

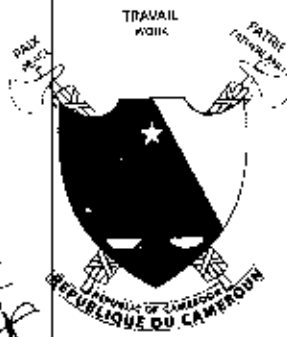
MINISTRE DES FINANCES

Secrétariat Général

Direction des Ressources Financières

Sous-Direction du Budget et du Matériel

Services des Marchés



REPUBLIC OF CAMEROON

Peace-Work-Fatherland

MINISTRY OF FINANCE

General Secretariat

Department of Financial Resources

Sub Department of Budget and Materials

Public Contracts' Service

PIECE N° 0

AVIS DE CONSULTATION POUR UNE DEMANDE DE COTATION

N° 000022 /DC/MINFI/CIPM/2019 DU 10-8-MAI 2019

POUR L'ENTRETIEN DES ESPACES VERTS DES BATIMENTS A ET B DU MINISTERE DES FINANCES

1. Objet de la consultation :

Dans le cadre de l'exécution du projet cité en objet, le Ministre des Finances, lance une consultation pour l'entretien des espaces verts des bâtiments A et B de son Département Ministériel pour le compte de l'exercice Budgétaire 2019.

2. Description des prestations :

Les prestations, objet de la présente consultation portent sur l'entretien des espaces verts des bâtiments A et B du Ministère des Finances. Ces prestations, exécutées sur une base journalière, et mensuelle comprennent :

A. Prestations journalières :

- nettoyage des allées et terrasses;
- ramassage des feuilles mortes;
- arrosage de tous les espaces verts.

B. Prestations mensuelles

- La tonte des espaces verts;
- La taille des arbustes et arbres.

3. Durée d'exécution :

La durée maximale d'exécution est de douze (12) mois.

4. Participation et origine :

La participation à cette consultation est ouverte aux entreprises de droit camerounais ayant une expérience avérée dans le domaine concerné.

5. Financement :

Les prestations, objet de la présente consultation sont financées par le Budget de fonctionnement du MINFI de l'Exercice 2019, sur la ligne d'imputation N° 65 3400 20 6161 Pour un montant TTC de Seize millions (16 000 000) FCFA.

6. Consultation du Dossier :

Le dossier de consultation peut être consulté aux heures ouvrables au Ministère des Finances, Direction des Ressources Financières, Sous-Direction du Budget et du Matériel, Service des Marchés, bâtiment « A » porte 335, Tél. 222 22 54 86, dès publication du présent avis.

7. Acquisition du Dossier de consultation :

Le dossier de consultation peut être retiré auprès du Ministère des Finances, Direction des Ressources Financières, Sous-Direction du Budget et du Matériel, Service des Marchés, Bâtiment « A » porte 335, Tél. : 222 22 54 86, dès publication du présent avis, contre présentation d'une quittance de versement au Trésor Public d'une somme non remboursable de FCFA vingt-cinq mille (25 000), représentant les frais d'achat du dossier.

12. Attribution

La Lettre Commande sera attribuée au soumissionnaire qui aura proposé l'offre jugée la moins disante, conforme pour l'essentiel aux prescriptions du Dossier de Consultation, ayant satisfait à 100% des critères éliminatoires et au moins 70% des critères essentiels.

13. Durée de validité des offres

Les soumissionnaires restent engagés par leur offre pendant une période de **soixante (60) jours**, à compter de la date limite fixée pour la réception des offres.

14. Renseignements complémentaires :

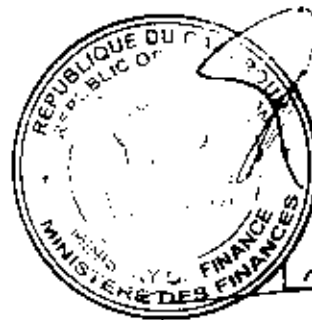
Les renseignements complémentaires d'ordre technique peuvent être obtenus auprès du Ministère des Finances - Direction des Ressources Financières. Service des Marchés bâtiment « A » portes 335, Tél. 222 22 54 86.

Ampliations

- MINMAP;
- ARMP/JDM;
- Président CIPM;
- Affichage;
- Chrono / Archives.

Fait à Yaoundé, le ...

Le Ministre des Finances



Louis Paul NGAZI

REPUBLIQUE DU CAMEROUN
Paix-Travail-Patrie

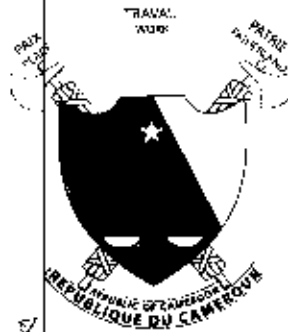
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TENDER No. 0 **NO 00022**
CONSULTATION NOTICE FOR AN INVITATION TO TENDER
No...../RQ/MINFI/CIPM/2019 OF.....: 0-8-14-1-2019.....
FOR THE MAINTENANCE OF THE GREEN SPACES OF BUILDINGS A AND B of the MINISTRY
OF FINANCE

1. Purpose:

As part of the execution of the above-mentioned project, the Minister of Finance hereby launches an invitation to tender for the maintenance of the green spaces in Buildings A and B of his Ministerial Department for the 2019 fiscal year.

2. Description of services:

The services covered by this consultation concern the maintenance of the green spaces in Buildings A and B of the Ministry of Finance. These services, performed on a daily and monthly basis, include:

C. Daily services:

- cleaning of walkways and terraces;
- collection of dead leaves;
- watering of all green spaces.

D. Monthly services

- Mowing green spaces;
- The pruning of shrubs and trees.

3. Execution period:

The maximum execution time is : 08/08/2019

4. Participation and origin:

Participation in this consultation is open to enterprises under Cameroonian law with proven experience in the field concerned

5. Financing:

The services, which are the subject of this invitation to tender, are financed by the MINFI's Operating Budget for the 2019 financial year, on the allocation line 53 20 3400 20 6161 for an amount including VAT of Sixteen million (16 000 000) CFA francs.

6. Consultation of the file:

The tender file may be consulted during working hours at the **Ministry of Finance, Department of Financial Resources, Sub-Department of Budget and Equipment, Public Contracts Service, Bloc "A", room 335, Tel. 222 22 54 86**, as soon as this notice is published.

7. Acquisition of the consultation file:

The tender file may be obtained from the **Ministry of Finance, Department of Financial Resources, Sub-Department of Budget and Equipment, Public Contracts Service, Bloc "A", room 335, Tel: 222 22 54 86**, as soon as this notice is published, against presentation of a receipt showing payment to the Public Treasury of a non-refundable sum of CFAF twenty-five thousand (25,000), representing the cost of purchasing the file.

8 Temporary guarantee

Each bidder must attach to its administrative documents, a bid bond issued by a first-class bank approved by the Ministry of Finance or an insurance company, amounting to 320 000 (Three hundred and twenty thousand) CFA francs.

9. Submission of bids:

Under penalty of rejection, each bid, drawn up in English or French in seven (7) copies, one (1) original and six (6) copies marked as such, must be received by the Ministry of Finance, Department of Financial Resources, Sub-Department of Budget and Equipment, Public Contracts Service, Bloc "A", at the latest by 2019 at p.m., and shall be marked as follows:

TENDER FILE No. 00022 /RQ/MINFI/CIPM/2019 OF 2019

FOR THE MAINTENANCE OF THE GREEN SPACES OF BUILDINGS A AND B of the

MINISTRY OF FINANCE

« To be opened only during the bid opening session».

10. Opening of bids

The opening of the bids will take place in the Meeting Room of the MINFI Internal Tenders Board, located at Mvog-Ada (opposite Collège Montesquieu) on 31/05/2019 at 3 p.m. in the presence of the Bidders or their duly mandated representatives. It should be specified that in the absence of a bidder, he may send only one representative.

11. Main evaluation criteria :

Tenders will be evaluated according to the following main criteria:

A/ Qualifying criteria:

- Incomplete administrative file;
- Absence of bid bond;
- Attestation of financial solvency below one third(1/3) of the budget;
- Non-compliant administrative document 48 hours after opening of tenders;
- False statements or falsified documents.

B/ Essential criteria:

- General presentation of the offers;
- References of the company in similar services;

- Quality of the staff;
- Logistical resources ;

The essential criteria are subject to minimum requirements, details of which are given in the Consultation Regulations (DOCUMENT II).

This evaluation will be carried out in a binary manner (yes or no), with an acceptable minimum of at least 70% of YES of all the essential criteria taken into account.

12. Award of contract

The Jobbing Order will be awarded to the bidder who has submitted the lowest cost bid, substantially compliant with the requirements of the Tender File, having met 100% of the qualifying criteria and at least 70% of the essential criteria.

13. Period of validity of bids

Bidders shall remain bound by their bids for a period of sixty (60) days from the deadline for receipt of bids.

14. For further information, please contact:

Additional technical information can be obtained from the Ministry of Finance - Department of Financial Resources, Public Contracts Services Bloc "A" rooms 335, Tel. 222 22 54 86.

Done in Yaoundé, on the ...10.8...MAY 2019

The Minister of Finance,



[Handwritten signature]
Louis Paul MOAZI

Copies:

- MINMAP;
- PCRA/JDM;
- President MTB;
- Billboard;
- Chrono/Archives.